

# REGISTRATION AND ENROLMENT

Public Health Sciences Orientation - Fall 2018



UNIVERSITY OF TORONTO  
DALLA LANA SCHOOL OF PUBLIC HEALTH

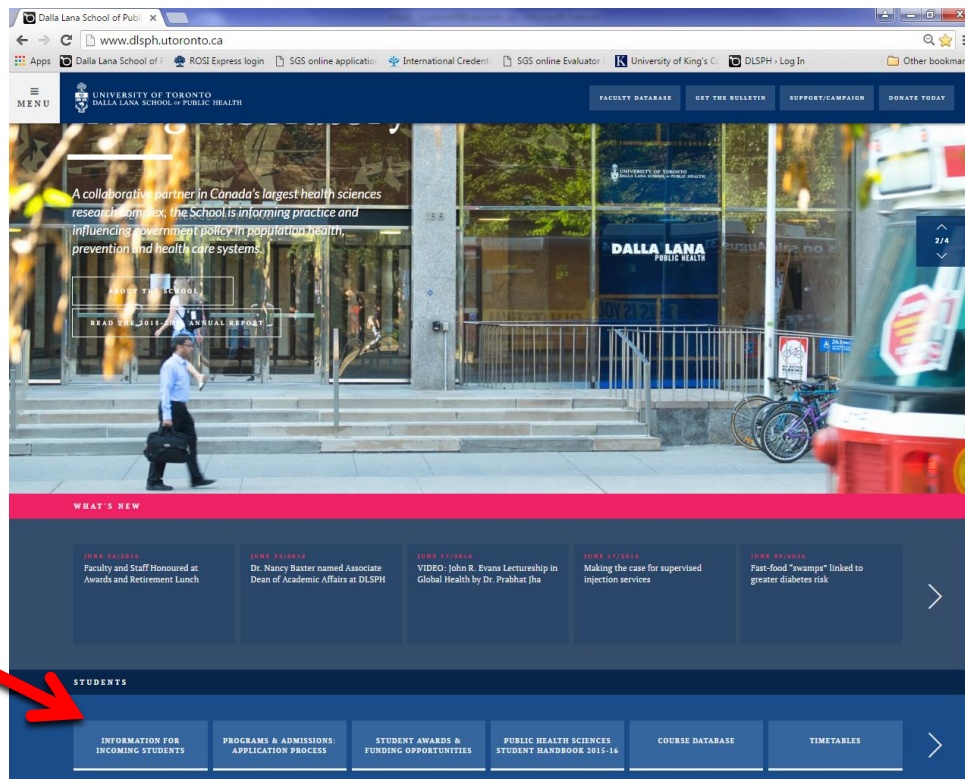
# DATES AND DEADLINES

- ❖ Obtain your TCard: **Immediately**
  - TCard issue begins June 4<sup>th</sup>
- ❖ Payment of fees (at least Fall session) to meet registration deadline: **Friday, August 24, 2018**
  - early payment is recommended to allow time for the payment to be processed and received by the university prior to the registration deadline
- ❖ Registration deadline: **Friday, September 14, 2017**
  - after this date, a late registration fee will be charged
- ❖ Payment of remaining *Fall* fees to prevent service charges: **Friday, September 28, 2018**
  - service charges on balance of *Fall* session fees will be charged to your account beginning October 15<sup>th</sup>
- ❖ Course enrolment opens for PHS courses: **Wednesday, August 8, 2018**
  - log into ACORN to enrol in *Fall* session courses
- ❖ Course enrolment deadline for *Fall* courses: **Monday, September 24, 2018**
- ❖ *CHL5004H: Intro to Public Health Sciences* begins: **Tuesday, September 4, 2018**
- ❖ *Fall* courses begin: **Monday, September 10, 2018**
- ❖ *MHSc Bioethics* classes begin on **Thursday, September 13, 2018**



# INFORMATION FOR INCOMING STUDENTS

<http://www.dlsph.utoronto.ca/students/current-students/information-for-incoming-students/>



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# GETTING STARTED: TCARD AND UTMAIL+

- ❖ Serves as your student photo ID and library card
- ❖ Issued at Koffler Student Services Centre, 214 College St, Rm 102
- ❖ Bring your *Offer of Admission* and proof of citizenship (including government-issued photo ID)
- ❖ For information and hours of service:  
<http://tcard.utoronto.ca/> or 416-946-8047
- ❖ Activate your UTORid and create your University-issued email (UTmail+) account at [www.utorid.utoronto.ca](http://www.utorid.utoronto.ca)
- ❖ Record your UTmail + address on ACORN



# ACORN AND ROSI

- ❖ **ROSI = Repository of Student Information**
  - stores your personal and academic information
  
- ❖ **ACORN = Accessible Campus Online Resource Network**
  - the online access to student services
  
- ❖ **Logon to ACORN**  
<http://www.acorn.utoronto.ca/>
  - You will need your JOIN/UTORid and password
  - spend some familiarizing yourself with ACORN



# ACORN SERVICES

- ❖ View/update address, telephone number, e-mail address
- ❖ View financial account information and print invoices
- ❖ Enter bank information for direct deposit of award funds and refunds
- ❖ Request/Drop courses and view status of courses
- ❖ View academic history
- ❖ Order transcripts
- ❖ Print “Education Credit” tax forms (T2202A)
- ❖ Plus, plus...



# BECOMING REGISTERED

- ❖ Logon to ACORN to review and print your invoice
  - fees assessed and billed to student accounts mid-July
- ❖ Fee payments are made at your financial institution
  - by internet or telephone banking, or in person at your bank
  - pay via ACORN using your credit card
- ❖ Allow enough time for your payment to be received by U of T
  - Review your payments in ACORN
- ❖ Tuition fee deferral:
  - PhD students (funded cohort) or OSAP recipients - fees can be deferred in ACORN
  - Non-cohort PhD and Master's award holders - submit a '[Register without Payment](#)' form
  - See <http://www.fees.utoronto.ca/Page1587.aspx> for details.
- ❖ Awards may be credited to student accounts or paid directly to the student (Fall session).
  - Read award notices carefully and review the Award Payment Schedule posted on the **Information for Incoming Students** page:  
<http://www.dlsph.utoronto.ca/students/current-students/information-for-incoming-students/>



# COURSE ENROLMENT

- ❖ Determine your program requirements
  - program specific courses
  - information on website and during orientation
  - talk to your Program Director
  - *CHL5004H: Introduction to Public Health Sciences (MPH, MSc and MScCH only)*
- ❖ Review Timetable and Course Database on the website:  
<http://www.dlsph.utoronto.ca/students/current-students/timetables/>  
<http://www.dlsph.utoronto.ca/course-database/>
- ❖ Logon to ACORN to *Request* your courses
  - All course enrolments made through the ACORN are added as *Requests* to be *Approved* by the Graduate Office before the enrolment deadline.
  - If you use the *Enrolment Cart* to select your courses, BE SURE to click on ENROL to request your courses when the enrolment opens on August 8th.
  - Your courses will appear in Quercus (LME) after they are *Approved*.

**NOTE:** *MHSc Bioethics students are pre-enrolled in their program-required courses*

- ❖ To enrol in non-DLSPH courses
  - Try to request the course in ACORN
  - Contact host department for instructions/permission; complete and submit [Add/Drop form](#)





# LOG INTO QUERCUS

<https://q.utoronto.ca>

The screenshot shows a web browser window with the URL <https://idpz.utoronto.ca/utoronto.ca/profile/SAM.2/Redirect/SSO/sessionid=51>. The page header includes the University of Toronto logo and the text "weblogin idpz". The main content area is divided into three sections:

- Left Section:** A login form with two input fields labeled "UTORid / JOINid" and "Password". Below the fields is a blue "log in" button with a right-pointing arrow. Below the form is a yellow warning box that reads: "Warning: Your password may not be sync'd. Visit our verify password page." Below that is a pink alert box that reads: "Alert: Completely exit your web browser when you are finished."
- Middle Section:** A light blue box titled "Steps you can take to protect your account:" containing three green checkmark icons and text:
  - Before you begin, make sure this page (URL) starts <https://idpz.utorauth.utoronto.ca/....>
  - When using a public computer, [close all windows](#) and exit the browser.
  - Keep your password a secret at all times  
Tip: U of T will **never** ask for your password or other personal information by e-mail.
- Right Section:** A blue button labeled "Protect Your Account" followed by a list of links: "Login Problems", "Forgotten Password", "How to Log Out", and "Finding Help".

The footer of the page contains the text: "[build Fri 2017-Oct-27 15:36] | Site Feedback | Accessibility | © University of Toronto". The Windows taskbar at the bottom shows several open applications, including "2017 bills", "Inbox - e.skoloff...", "Registration with...", "weblogin idpz | U...", "1 - eToken (zosa...", "Access - grads : D...", "DLSH Public He...", "Orientation\_2017...", "PhD Orientation\_...", and "Desktop". The system clock shows "5:13 PM 31.07.2018".

# THE DASHBOARD

The screenshot displays the Quercus University of Toronto dashboard. At the top, a browser window shows several tabs: 'Apps', 'Dalla Lana School of...', 'ROSI Express - SIS', 'SGS Admissions App', 'International Credit', 'Institute of Health P...', and 'DLSPH - Log In'. The dashboard itself has a dark blue sidebar on the left with icons for 'Account', 'Dashboard', 'Courses', 'Calendar', 'Inbox', 'Course Evals', and 'Help'. The main content area features a 'Welcome to Canvas!' message, a 'Notifications' section with a 'Notification Preferences' button, and a large 'Dashboard' heading. On the right, the 'QUERCUS UNIVERSITY OF TORONTO' logo is visible, along with sections for 'Coming Up' (with a 'View calendar' link), 'Recent Feedback', and a 'View Grades' button. The University of Toronto logo is at the bottom left of the page.

Apps | Dalla Lana School of... | ROSI Express - SIS | SGS Admissions App | International Credit | Institute of Health P... | DLSPH - Log In | Other bookmarks

**Welcome to Canvas!** You've enrolled in one or more courses that have not started yet. Once those courses are available, you will see information about them here and in the navigation on the left side. In the meantime, feel free to sign up for more courses or set up your profile.

**Notifications.** Tell us how and when you would like to be notified of events in Canvas.  
[Notification Preferences](#)

**Account**

**Dashboard**

**Coming Up** [View calendar](#)  
Nothing for the next week

**Recent Feedback**  
Nothing for now

[View Grades](#)

UNIVERSITY OF TORONTO

# FUNDING OPPORTUNITIES

- ❖ Ontario Graduate Scholarship (OGS)
- ❖ CIHR/SSHRC/NSERC
- ❖ Queen Elizabeth II-GSST (*PhD students only*)
- ❖ Professional Master's Bursary
- ❖ OSOTF/GSEF/OTSS needs-based funding



# FUNDING OPPORTUNITIES

- ❖ Communicated to students throughout the year via email and posted on our website:
  - <http://www.dlsph.utoronto.ca/students/current-students/student-awards-funding-opportunities/>
- ❖ SGS website has a complete list of awards available to graduate students:
  - <http://www.sgs.utoronto.ca/currentstudents/Pages/Scholarships-and-Awards.aspx>
  - <http://www.sgs.utoronto.ca/currentstudents/Pages/Gov-Funded-Awards.aspx>
  - <http://www.sgs.utoronto.ca/currentstudents/Pages/Internal-Awards.aspx>
- ❖ Review announcements carefully for:
  - eligibility criteria
  - application deadlines



# OTHER USEFUL LINKS

<http://www.dlsph.utoronto.ca/>

## Current Students:

<http://www.dlsph.utoronto.ca/students/current-students/>

- ❖ [Information for Incoming Students](#)
- ❖ [New Graduate Students' Checklist](#)
- ❖ [DLSPH Student Handbook](#)
- ❖ [Academic Policies](#)
- ❖ [TA Opportunities](#)



# CONTACT US

## ❖ Administrative staff

Ellen Sokoloff	Graduate Program Administrator	416-978-8559	<a href="mailto:e.sokoloff@utoronto.ca">e.sokoloff@utoronto.ca</a>
Vinita Krishnan	Graduate Assistant & Awards Officer	416-978-1552	<a href="mailto:awards.dlsph@utoronto.ca">awards.dlsph@utoronto.ca</a>
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General Inquiries		416-978-2058	<a href="mailto:grad.dlsph@utoronto.ca">grad.dlsph@utoronto.ca</a>

## ❖ Division Heads and Program Leads

