

SCHOOL COUNCIL APPROVED MINUTES OF MEETING
2:00-4:00 PM/ JUNE 26, 2019
HSB ROOM 208

Zoom URL:<https://phesc.zoom.us/j/536374301>

Attendance:

Chair and Co-Chair: Mark Dobrow-Chair, Sue Bondy, Co-Chair

Ex-Officio Members: Steini Brown, Mavic Galicia (Secretary), Chris Kim

Teaching Staff: Geoff Anderson, Nancy Baxter, Whitney Berta, Jennifer Brooks, Lissa Ceolin, Michael Erica Di Ruggiero, Michael Escobar, Shaza Fadel, France Gagnon, Dionne Gesink, Daniel Grace, Pamela Kaufman, Tracy Kirkham, Jeremy Scott, Emily Seto, Carol Strike, Julia Zarb,

Other Academic Appointees: Ray Copes, Valerie Rackow, Jason Pole,

Alumni: Anne Wojtak,

External Stakeholder: Bernard Choi

Graduate Students/Trainees: Arlinda Ruco, Crystal Milligan, Dina Bayoumy, Nousin Hussain

Administrative Staff: Christina Lopez, Sarah Ko, Ellen Sokoloff, Konstantina Kollias

1. Chair Mark Dobrow called the meeting to order at 2:08pm.
2. Mark Dobrow presented the agenda. There were no questions nor additions to the agenda as circulated. At the motion of Jeremy Scott seconded by Paul Bozek, the agenda was approved without objections.
3. Minutes: Mark presented the minutes of School Council Meetings of April 17, 2019. No questions/comments were brought forward. At the motion of Erica di Ruggiero seconded by Jeremy Scott, the minutes were approved.
 - Update: Minutes are posted in the School Council website.
<http://www.dlsph.utoronto.ca/wp-content/uploads/2019/06/Approved-Meeting-Minutes-School-Council-April-17-2019.pdf>
4. Business Arising.
 - a. Update on School Council Constitution and ByLaws. Mark proceeded to speak to the two-page document prepared by Sue Bondy which outlines the process which the Constitution and ByLaws have gone through from 2012 to date. A highlight in the process is the approval in principle, at the February 2019 special School Council meeting, of the proposed changes to the Constitution. The Constitution, has gone through subsequent governance approval.
 - Update: The amendments to the DLSPH School Council Constitution was approved at the Executive Committee of the Governing Council on June 10, 2019.

<http://www.dlsph.utoronto.ca/wp-content/uploads/2019/06/DLSPH-School-Council-Constitution-AMENDED-and-APPROVED-as-of-2019-06-10.pdf>

- At this point, Sue Bondy thanked Mark Dobrow for his service as Chair for the School Council. Mark's term ends as School Council Chair on June 30, 2019.
- b. Update on the Academic Plan: Steini Brown, Dean of LSPH informed the council that the academic plan went through the two faculty meetings at IHPME and PHS and with a bit more tweaking following those consultations, the document was put forward for governance approval.
- Update: The Academic Plan went through the Planning and Budget Committee meeting on May 30, 2019.
- c. Review and Approval of slate of candidates for membership on School Council and committees. Mark Dobrow and Sue Bondy presented the proposed slate which was circulated in advance of the meeting. There were no questions and thus the slate was approved on motion of Whitney Berta and seconded by Geoff Anderson.

5. Standing Items

a. Education Committee Items

As a precursor to and on behalf of the School Council the Education Committee approved the following **Minor Modification Courses**, Paul Bozek, Chair presented these for information only:

1)

- New Courses
 - 1- CHL5133H Evaluating Quantitative Public Health Research
 - 2-HAD 2040 Systems Innovation and Leadership Project Course
 - 3- MHI 2013 Data Visualization in Health Care
- Changes to Existing Courses: HAD 3040 Project Course – to “continuous” from term
- Redesignation of JXP5807H to CHL5807H
- Cross-listing of CHL5113H to u/g course HST405H1 AND revise course title

2)

- Major Modification: Program Closure MHSC/MSW Science in Health Administration Program – no questions were raised. On motion of Jeremy Scott, seconded by Ray Copes, the motion passed.

b. Associate Dean Faculty Appointments Update

Mike Escobar has completed his 3-year term and asked not to be renewed. As a result, the function of his office will be assumed by the Dean, Steini Brown. He also mentioned that the workload policy is to be reviewed on a regular basis.

Sue Bondy asked if there would be an additional committee on appointments within Council. Mike asked Sue to email him.

d. Next meeting is November 25, 2019

e. There being no other business, the meeting was adjourned at 3:15 pm on motion by Paul Bozek and seconded by Jeremy Scott.