Tuition Fee Deferral - OSAP Instructions

Instructions are available on the University of Toronto Student Accounts website here:
http://www.fees.utoronto.ca/OSAP_Students.htm

Fee deferrals based on OSAP only permit your status to move from Invited to Registered.
You are responsible for ensuring that a fee payments are received, by September 30th, that
are at least equal to the Minimum Payment to Register, as indicated on your fee invoice.
Payments less than this amount will begin to incur service charges starting October 15th.

As per Government of Ontario requirements affecting all OSAP recipients, if you do NOT
have a “Deferred payment for scholarship” financial arrangement recorded on your ACORN
account, your Fall term OSAP funding will be redirected from OSAP to your ACORN
account at the University of Toronto to pay your Fall term fees (with the exception of admissions and
residence deposits). If your 1st release of OSAP funding is greater than the fees you owe,
OSAP will deposit your remaining Fall term OSAP funding into your bank account. If your 1st
release OSAP funding is less than the fees you owe, you must pay the outstanding fees by
the Fall term payment deadline of September 30th. All Fall term fee payments must be made
by September 30th to avoid service charges.

Reasons why your request to defer tuition is blocked:
1. You have not cleared all admission conditions noted in your Letter of Offer.
2. You have not completed your OSAP application and/or have not received your Notice of
   Assessment.

What you can do:
1. You can review your Letter of Offer and confirm that all conditions have been satisfied. Contact the
   Graduate Office (grad.dlsph@utoronto.ca) if you believe your conditions have been met, but you
   have not received a letter from the Graduate Office indicating your conditions have been cleared.

2. You will need to be patient and wait for your application to be processed and confirmed.
   If, by the recommended tuition fee payment deadline (the last Friday in August), you have not
   obtained a Notice of Assessment (log into your OSAP application regularly, to check your status), you
   may need to make a fee payment at your financial institution in order to trigger your registered
   status.

You may be able to request a manual fee deferral. Find more information here:
https://future.utoronto.ca/finances/financial-aid/osap-and-other-government-aid/osap-
government-student-aid-tuition-fee-deferral/ (scroll down to Manual Fee Deferrals)

Manual OSAP fee deferrals are processed through the School of Graduate Studies (not the Graduate
Department of Public Health Sciences). The following forms are required:
   - OSAP Fee Deferral Form
   - OSAP Summary

Inquiries about manual fee deferrals should be sent to graduate.information@utoronto.ca
Questions about your OSAP application should be directed to Enrolment Services:

Enrolment Services
University of Toronto
172 St. George Street
Toronto, Ontario
M5R 0A3

Location:
We are located on the west side of St. George Street, just north of the intersection of St. George Street and Bloor Street West. The closest subway stop is St. George Station.

Drop-in hours: (no appointment necessary)
Monday, Wednesday, Thursday and Friday: 9:30 a.m. to 4:30 p.m. Tuesday: 1:00 p.m. to 6:00 p.m.

Telephone Inquiries:
Monday, Wednesday, Thursday and Friday: 9:30 a.m. to 4:30 p.m.
Tuesday: 1:00 p.m. to 4:30 p.m.

Telephone: 416-978-2190
Fax: 416-978-7022

Email: osap.staff@utoronto.ca