

Tuition Fee Deferral - OSAP Instructions

Instructions are available on the University of Toronto Student Accounts website here:

http://www.fees.utoronto.ca/OSAP_Students.htm

Fee deferrals based on OSAP only permit your status to move from *Invited* to *Registered*. You are responsible for ensuring that a fee payments are received, by **September 30th**, that are at least equal to the *Minimum Payment to Register*, as indicated on your fee invoice. Payments less than this amount will begin to incur service charges starting October 15th.

As per Government of Ontario requirements affecting all OSAP recipients, if you do NOT have a “Deferred payment for **scholarship**” financial arrangement recorded on your ACORN account, your Fall term OSAP funding will be redirected from OSAP to your ACORN account at the University of Toronto to pay your Fall term fees (with the exception of admissions and residence deposits). If your 1st release of OSAP funding is *greater* than the fees you owe, OSAP will deposit your remaining Fall term OSAP funding into your bank account. If your 1st release OSAP funding is *less* than the fees you owe, you must pay the outstanding fees by the Fall term payment deadline of September 30th. All Fall term fee payments must be made by September 30th to avoid service charges.

Reasons why your request to defer tuition is blocked:

1. You have not cleared all admission conditions noted in your *Letter of Offer*.
2. You have not completed your OSAP application and/or have not received your Notice of Assessment.

What you can do:

1. You can review your *Letter of Offer* and confirm that all conditions have been satisfied. Contact the Graduate Office (grad.dlsph@utoronto.ca) if you believe your conditions have been met, but you have not received a letter from the Graduate Office indicating your conditions have been cleared.
2. You will need to be patient and wait for your application to be processed and confirmed. If, by the recommended tuition fee payment deadline (the last Friday in August), you have not obtained a Notice of Assessment (log into your OSAP application regularly, to check your status), you may need to *make a fee payment at your financial institution* in order to trigger your *registered* status.

You may be able to request a manual fee deferral. Find more information here:

<https://future.utoronto.ca/finances/financial-aid/osap-and-other-government-aid/osap-government-student-aid-tuition-fee-deferral/> (scroll down to *Manual Fee Deferrals*)

Manual OSAP fee deferrals are processed through the School of Graduate Studies (not the Graduate Department of Public Health Sciences). The following forms are required:

- OSAP Fee Deferral Form
- OSAP Summary

Inquiries about manual fee deferrals should be sent to graduate.information@utoronto.ca

Questions about your OSAP application should be directed to Enrolment Services:

Enrolment Services

University of Toronto
172 St. George Street
Toronto, Ontario
M5R 0A3

Location:

We are located on the west side of St. George Street, just north of the intersection of St. George Street and Bloor Street West. The closest subway stop is St. George Station.

Drop-in hours: (no appointment necessary)

Monday, Wednesday, Thursday and Friday: 9:30 a.m. to 4:30 p.m. Tuesday: 1:00 p.m. to 6:00 p.m.

Telephone Inquiries:

Monday, Wednesday, Thursday and Friday: 9:30 a.m. to 4:30 p.m.
Tuesday: 1:00 p.m. to 4:30 p.m.

Telephone: 416-978-2190

Fax: 416-978-7022

Email: osap.staff@utoronto.ca