
**SCHOOL COUNCIL MINUTES OF MEETING
VIRTUAL MEETING**

March 31, 2021

3-5 p.m.

Present:

Vincci Lui, Robin Hurst, Ken Onate, Alyssa Kelly, Daniella Toccalino, Jennifer Mary Bell, Taylor Martin, Geoff Anderson, Victoria Arrandale, Paul Bozek, Jeffrey Brook Jennifer Brooks, Pierrette Buklis, Andrea Cortinois, Erica Di Ruggiero, Mark Dobrow, Shaza Fadel, France Gagnon, Dionne Gesink, Jennifer Gibson, Prabhat Jha, Pamela Kaufman, Wendy Lou, Aya Mitani, Eric Ng, Julia O’Sullivan, Tony Panzarella, Blake Poland, James Scott, Jeremy Scott, Aviv Shachak, Arjumand Siddiqi, Robert Steiner, Suzanne Stewart, Kevin Thorpe, Roberta Timothy, Bruce Urch, Xiaolin Wei, Donald Willison, Abi Sriharan, Rebacca Hancock-Howard, John McLaughlin, Joanne Kotsopoulos, Tolu Ojo, Maaïke deVries, Tara McKay, Alexandra Kubica, Rose Schmidt, Ceinwen Pope, Christina Lopez, Devrim Sen, Konstantina Kollias, Ellen Sokoloff, Mavic Galicia

S. Bondy (Chair), F. Miller (Vice-Chair)

1. **Call to Order.** Chair, Susan Bondy welcomed everyone to the School Council meeting and did the Land Acknowledgment.
2. **Presentation and approval of the agenda.** Susan mentioned that Steini is at Cabinet so the Dean’s items may be shifted in the agenda. As well, there will be a short presentation on eligibility to serve in Council. Agenda was approved as amended.
3. **Review and approval of minutes of Nov 11, 2020 Council meeting.** Susan asked if there were any questions, there being none, motion to approve was put forward by Erica Di Ruggiero and seconded by Joanne Kotsopoulos. Correction to minutes: Add Don Willison to attendance. Approved with correction.
4. **The slate of membership.** Susan Bondy noted that the Council Co-Chairs along with the Dean’s Office and both graduate units’ business officers are discussing the mechanism and process of filling the vacancies in council and committee membership to be discussed and presented at the June meeting of Council.

Susan noted that there seems to be a variable awareness of the role of Council and its members and terms for the types of constituencies. So in addition to the customary orientation to new members made at the beginning of the academic year, Susan presented details on eligibility to serve in Council and committees. In addition to this re-presentation, the Chairs will also be presenting at the forthcoming general faculty meetings of PHS and IHPME to deepen awareness on Council matters.

Susan alerted of forthcoming communication/call on/for nominations which will be discussed/presented at the June School Council meeting.

5. STANDING ITEMS

School Council Education Committee Matters. For information, Education and Student Awards Committee Chair Paul Bozek let Council know of the courses that were approved on behalf of Council at the committee's meeting on March 10, 2021.

1. New Course: CHL5633H Planetary/Global Health Ethics
2. Course Name Change: CHL5419H Social Epidemiology
3. Course Name Change: CHL5618H Primary Care in Global Context
4. Course Weight Change: CHL5212H Predictive Modelling
5. New Emphasis in MPH Nutrition & Dietetics program
6. Addition of CR/NCR Option to degree programs
7. NEW Course: HAD5749 Knowledge to Action
8. NEW Course: HAD5750 Org Behaviour (the course code 5747 listed in Ed Com agenda is already taken)
9. NEW Course: HAD5748H Intro to Survey Design
10. Course name change for HAD6764H
11. Course name change: HAD5800H
12. Changes to program requirements: Ph.D. HSR, HIR emphasis
13. Changes to program requirements: M.Sc. HSR, HIR emphasis
14. Minor Modification Proposal Creating the Option for Graduate Students to Elect CR/NCR in an Existing Graduate Program

A new matter to be introduced in detail at the June meeting of Council is to discuss having a vice-chair (co-chair (?)) alongside the Education and Student Awards Committee Chair; this would mimic the structure of the School Council where there is a Chair and a Vice-Chair or co-chair; wording for which to be crafted by Chairs, subsequently forwarding a motion to amend By-laws. Susan recalled that changes to By-laws do not require approval beyond School Council.

Motion to accept report from Ed Com forwarded by Erica Di Ruggiero, seconded by Jeremy Scott. No objections, report **accepted**.

CAO Update: Robin Hurst

- 2020-21 Recruitment plan has been approved (submitted January) and will be moving forward. D
- Guideline Assessment Tool (GAT). Robin has been working on operational guideline on a continuing basis as changes resulting from consultations are shared by the University. There are more sanitation stations throughout the building, sanitation wipe stations, plastic screens in the more areas open to the public, directional signage. Issues on ventilation, water flushing are also being prioritized in coordination with Sr Leadership and OEH faculty: Paul Bozek, Victoria Arrandale and James Scott. This is for consideration of a safe return in the Fall 2021.

There were questions from Paul Bozek (ventilation) and Geoff Anderson (number of students/workload- deferred to Dionne). Given the pandemic and the uncertainties it brings, and the information received centrally, no definitive answer can be given.

- Grant year ends at the end of March resulting in increased activity.
- Annual Divisional Budget preparation/submission is underway in coordination with the business managers for PHS and IHPME.
- Grant administration on COVID- related work has also significantly heightened.
- Payroll has grown three times the amount; hiring an additional staff for HR/Finance admin area.
- Launching soon DLSPH ServiceNow, which is in pilot phase currently an online application to help resolve IT issues, accessible with UofT log in ID. A communication will be issuing from Robin shortly.
- Developing DLSPH SharePoint Site, accessible with UTORid. SharePoint Site and DLSPH ServiceNow is in conjunction with IHPME.
- Working with ADAA Dionne Gesink, on an education framework to build infrastructure support for staff and platform capabilities.

ADAA Updates: Dionne Gesink

- The School will plan as though we are opening in the Fall, and we will follow what the Public Health guidelines will be provided at that time.
- Faculty will be receiving an email polling what days of the week they will want to teach and time slots for room booking purposes, in case needed at return.
- Dionne reminded teaching faculty about planning lightly, being flexible within the wait-and-see environment we are in due to the pandemic. There are no clear guidelines on international students from the University just yet.
- Dionne spoke to the CR/NCR transcript regulations for PHS/IHPME. The U extended to the graduate programs a student initiated toggle to allow them to use this option and how many times the student can use this. This has no bearing on marking/grading. The poll was launched for the members to approve/disapprove. Motion **passed** with a majority vote. The process of approval continues through SGS for implementation, and after which will be published in the websites.
- Dionne presented the DLSPH Guidelines on the Student Evaluation of Teaching Courses which has already been given feedback on through earlier consultation at faculty meetings and curriculum committee, revised and is now presented to Council for approval. Aviv noted that this will be a tool in a future opportunity to evaluate courses that are over 20 years old. Motion to approve is **accepted** through the virtual polling. The approved guidelines will be sent to CTSI for implementation.

ADR Updates: France Gagnon

- COVID-19 related grants administration increased. Success rate for non-Covid related grants was up. There will be a full report in the next Council meeting.
- Research website is also being updated.

Update from the PHSA

Rose Schmidt of PHSA gave the following update:

- MHS and PhD Student Town Hall meetings have been successfully concluded, minutes of which have been shared with Dionne.
- Presidents of PHSA also had the opportunity to share the output from those meetings at recent faculty meetings; and are currently looking at other opportunities to share given interest from students to further discuss with faculty.
- Exec elections ongoing- results of which will be ready in the Summer.
- Advocacy groups for indigenous and students of colour
- #studentsofdlsp – space for students to share mental challenges resulting from online learning.
- Discussions on student awards ongoing to support students with COVID related challenges.

The students were given an applause for their successful town hall meetings.

Update from IHPME GSU

- Alyssa Kelly provided an update on their efforts to engage students with various activities in the School; town halls are yet to arranged.
- Facilitating student participation in three faculty retreats, student sign up was noted.
- Low commitment activities such Fireside chats, wellness chats to help students during the pandemic, as burnout seems to be high.
- GSU elections in April for the incoming student reps.
Question on what students feel about online learning. From anecdotal evidence, students will wait for things to be safe and continue to learn remotely.
- Danielle Toccalino added that students do miss the interactions but are comfortable with online learning.
A note to minimize Zoom Time.

Update from IHPME Society of Graduates

- IHPME Alumni Taylor Martin gave an update on formalizing a structure for the alumni association; in discussion with IHPME Director.

Update from PHAA

Jennifer Bell provided the following update:

- In the Loop virtual event in April- 83 registrants so far
- Fireside Chat moderated by Rob Steiner-
- Emerging public health leader nominations
- Relaunch of Instagram and Twitter accounts
- Student alumni mentorship program in February

The Dean was not able to provide update due to a modelling presentation at Cabinet.

No other business or questions followed.

6. **Adjournment.** Motion by Jennifer Bell, seconded by Dionne Gesink.