Position Available

Research Coordinator OR PhD Trainee/Research Coordinator

for

SPORT AND BELONGING: COLLABORATIVE PARTNERSHIP BETWEEN UNIVERSITY OF TORONTO AND SPECIAL OLYMPICS ONTARIO

**Position:** Research Coordinator OR PhD Trainee/Research Coordinator – position type depends on qualifications of successful applicant (see Qualifications section below)

**Position Type:** Part-time

**Term:** September 2021 (some flexibility possible) to March 2023

**Pay Range:** Research Coordinator (range = $27.00-$30.00 per hour); PhD Trainee/Research Coordinator (trainee stipend, with T4A income tax receipt; range = $1,000.00 - $1,250.00 per month)

**Research Project Description:** Sport and Belonging is a funded, ongoing, inclusive research project carried out by University of Toronto researchers in a collaboration with Special Olympics Ontario. Three young adults who are Special Olympic athletes are active members of the research team. The research employs qualitative methods (narrative inquiry) to better understand the nature of belonging (what it is like) and identify pathways to belonging (how it happens or not) through sport participation from perspectives of young adults with intellectual and developmental disabilities who are Special Olympics athletes. Findings will:

- contribute new knowledge to inform future research in an area that is currently poorly understood
- guide sport-related policy/program development in Special Olympics and the wider community
- provide a framework for training for coaches and volunteers working with disabled athletes

**Qualifications:**

- **For Research Coordinator:** Masters degree completed or in progress in a discipline relevant to the research (or equivalent research experience)
- **For PhD Trainee/Research Coordinator:** Current registration in a full-time PhD in a discipline relevant to the research. *Learning experiences relevant to their PhD training/studies will be developed through collaboration by the Trainee and the Principal Investigator.*
- **Relevant Disciplines:** Disability studies, equity/diversity, social justice, psychology, rehabilitation, public health, kinesiology/physical education, sociology, etc.

**Required Skills:**

- Strong interpersonal and written/verbal communication skills
- Ability to work independently and collaboratively
- Strong organizational skills
- Experience with doing qualitative data analysis (supported by NVivo software)
• Experience using NVivo, Microsoft Word, Outlook, PowerPoint, and Excel
• Good knowledge of equity, diversity, inclusion and social justice
• Experience with preparing presentations and manuscripts is an asset
• Experience with people with disabilities, especially intellectual and developmental disabilities, (e.g., through work, volunteering, community, etc.) is a very strong asset

Key Responsibilities:

• Day-to-day organizational activities of project (e.g., communication, maintain project files, arrange and prepare materials for meetings, prepare project reports/summaries)
• Participate in and facilitate meetings with research team members
• Facilitate accessible communication among research team members
• Prepare ethics renewal and amendment submissions
• Qualitative data analysis supported by NVivo software
• Participate in preparing presentations and manuscripts
• Coordinate and participate in preparation and delivery of knowledge translation activities
• Follow and apply principles of inclusive research

Work Environment: Currently, work will be done from home. However, the aim is to eventually include some onsite work at the Department of Occupational Science and Occupational Therapy, University of Toronto, 500 University Ave., Toronto. The onsite-home balance of work will be determined by ongoing pandemic restrictions and policies.

For more information, contact: Principal Investigator, Dr. Rebecca Renwick: r.renwick@utoronto.ca

To apply: Send current cv and cover letter to Dr. Rebecca Renwick: r.renwick@utoronto.ca