Opportunity: The University of Toronto Scarborough’s Health & Wellness Centre is looking for a Health Promotion Coordinator.

About us:

The University of Toronto Scarborough is a place of energy, enthusiasm and passion. Our commitment to inclusive excellence attracts the brightest learners, scholars and employees from around the globe. Our success has been made possible by the opportunity given to us by our Indigenous hosts to operate on their territory, and we cherish our continuing partnerships with these communities. The University of Toronto Scarborough is an exciting campus with unlimited potential. Join us on our journey.

The Health & Wellness Centre provides health promotion, primary care and counselling services in an interprofessional shared care model. The team delivers student-focused care and support that is compassionate, culturally responsive and evidence-based and supports students in achieving their goals and potential by inspiring hope, promoting healthy choices and supporting the healing process. The team strives to enhance services to students through collaborative partnerships across campus and in the community. Our goal is wellness for EVERY student and our vision is Transformative Inclusive Care. Thriving Community. We are guided by our values including compassion, empowerment, empathy, support, and inclusion.

Your opportunity:

The Health Promotion team collaborates with campus partners to implement health promotion programming that builds community and institutional capacity to enhance student health and well-being. Under the direction of the Manager, Health and Wellness Centre, the Health Promotion Coordinator is responsible for developing, implementing and evaluating health promotion programming to improve student health and well-being. They function as a member of the Health Promotion team and work collaboratively to support the team's current projects and programs.

Your responsibilities will include:

- Overseeing the development of students and peer mentor learning communities
- Recruiting and training student learning support mentors
Designing surveys, interviews and other research tools for program evaluation
Liaising with management to determine goals and priorities
Fostering cooperative working relationships with a wide variety of internal and external contacts
Facilitating educational workshops and seminars
Advising students on the interpretation of rules and regulations regarding the use of space and organizing events on campus
Keeping well-informed on theories related to equity, diversity and inclusion
Developing strategies that maximize outreach to students
Promoting programs and service offerings to internal and/or external contacts
Facilitating meetings and liaising with colleagues to encourage the use of best practices and consistent programming
Providing basic support and general referrals to individuals in distress
Assigning and checking the work of work-study students and directing the work of volunteers in defined activities

**Essential Qualifications:**

- Bachelor's Degree in health-related discipline or an acceptable equivalent combination of education and experience
- Minimum 2 to 4 years of related experience in the conceptualization, development, delivery and evaluation of health promotion programming in a post-secondary education setting
- Experience in applying health promotion principles, practices and frameworks to the development of programs and services
- Experience in youth or student engagement and/or supporting peer-led initiatives
- Experience in group facilitation with young adults with demonstrated ability to navigate sensitive issues facing youth/students
- Demonstrated experience in delivering/facilitating workshops and other learning and educational sessions with diverse audiences
- Experience in planning and coordinating small and large scale events for a student population
- Working knowledge of MS Office Suite (Word, Excel, PowerPoint, and Outlook)
- Excellent organizational as well as oral and written communication skills
- Proven leadership, teamwork and problem-solving skills
• Must be able to work both independently and as a part of a team composed of multi-disciplinary individuals with varying responsibilities
• Ability to manage multiple projects, priorities and deadlines
• Applicants are also expected to show evidence of a commitment to equity, diversity, inclusion, and the promotion of a respectful and collegial learning and working environment

**Additional Details:**

• Part-Time, Contract position
• Hours Per Week: 29 to 36.5 hours; flexible
• Term: February 14, 2022 to July 31, 2022
• Hourly Wage: $37.80/hour

**How to Apply:**

Interested and qualified candidates please submit a letter of introduction and curriculum vitae to:

Shari Russell Opara – Interim Assistant Dean, Wellness, Recreation & Sport at
shari.russelopara@utoronto.ca

Deadline to apply is February 13, 2022, 11:59 PM (EST).

We look forward to hearing from you.

Thank you