

**CASUAL OPPORTUNITY**  
**DALLA LANA SCHOOL OF PUBLIC HEALTH, UNIVERSITY OF TORONTO**

Date of Posting: April 13, 2022

**Hours of Work: Variable**

**Hourly Rate:** To be determined based on experience

**Length of contract:** 5.5 months

**EXPECTED NUMBER OF WORK HOURS PER WEEK** Variable; approximately 2-3 days a week, 8-24 hours

**SUMMARY OF DUTIES**

Dr. Monica Aggarwal, Assistant Professor in the University of Toronto's Dalla Lana School of Public Health, is looking for a research assistant to work part-time on various funded projects.

Duties include, but are not limited to:

- Coordinate and assist with participant recruitment, screening for eligibility, and consent for participation in quantitative studies, survey administration, analysis and interpretation;
- Coordinate and assist with participant recruitment, screening for eligibility, and consent for participation in qualitative studies, organizing participant workshops, facilitation of workshops, coding and analysis of qualitative data and interpretation;
- Assistance with literature reviews, policy reviews and synthesis projects
- Assisting with the writing of grants, manuscripts, and reports
- Other administrative tasks as required

**QUALIFICATIONS:**

- Masters or Ph.D. level Student with experience in health services research
- Experience and interest in primary care research
- Experience with survey data collection and analysis is required
- Exceptional computer skills with experience using and managing databases (SPSS) and statistical software and N-Vivo. Experience with survey software (REDCap) is an asset.
- Excellent organizational and writing skills

**SUBMISSION OF APPLICATION**

Please submit a one-page cover letter and Curriculum Vitae by email to: Dr. Aggarwal

([monica.aggarwal@utoronto.ca](mailto:monica.aggarwal@utoronto.ca)) as soon as possible. Please only submit a CV if you have experience with conducting interviews and qualitative analysis and synthesis. Only those selected for an interview will be contacted.

Closing date