
SCHOOL COUNCIL DRAFT MINUTES OF MEETING
VIRTUAL MEETING
December 1, 2021
2-4 p.m.

Present:

Abi Sriharan, Andrea Cortinois, Angela Mashford-Pringle, Arjumand Siddiqi, Aumina Bhuiya, Aviv Shachak, Beverley Essue, Bettina Hansen, Bruce Urch, Carol Strike, Christina Lopez, Dionne Gesink Ellen Sokoloff, Emily Seto, Eric Ng, Erica Di Ruggiero, Felipe Cepeda, France Gagnon, Francisco Ibanez-Carrasco, Geoff Anderson, Jabeen Aslam, Jeffrey Brook, Jenesa Thavalis, Jennifer Mary Bell Jeremy Scott, Joanne Kotsopoulos, John McLaughlin, John Murphy, Ken Onate, Kerry Kuluski Kevin Thorpe, Konstantina Kollias, Krystle Amog, Kuan Liu, Laura Rosella, Lissa Ceolin, Mavic Galicia Olli Saarela, Pamela Kaufman, Paul Bozek, Pierrette Buklis, Prabhat Jha, Roberta Timothy, Robin Hurst Sara Allin, Sarah Ko, Shafi Bhuiyan, Sharon Tan, Shaza Fadel, Steini Brown, Steven Narod, Susan Bondy, Vibhuti Kacholia, Victoria Arrandale, Wendy Lou

Regrets: F. Miller (Vice-Chair)

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1. **Call to Order.** Chair, Susan Bondy welcomed members to the School Council meeting. Dionne Gesink did the acknowledgment of the University's use of traditional land.
 2. **Presentation and approval of the agenda.** Agenda was circulated a week prior to the meeting. On a regular motion to approve by Jennifer Bell, seconded by Kevin Thorpe, motion was carried, agenda approved.
 3. **Adoption of the Minutes of Previous Meeting.** There were no errors or omissions in the minutes of June 9, 2021 meeting and on regular motion by Jennifer Bell seconded by Carol Strike, and carried, the minutes were approved.
 4. This meeting being the first for the academic year and with the presence of new members, a brief orientation on what the Council is/does was given by S. Bondy. A couple of slides were presented; Sue noted that the current constitution and bylaws were also circulated for reference and review as needed.
 5. **The slate of membership.** Sue referred to the slate of membership that was also pre-circulated. Differentiating members such as automatic members (all teaching staff, ex-officio members due to the roles they perform at DLSPH), elected members of staff, student organizations, and the alumni associations and other academic appointees from the adjunct and status-only faculty). There are spaces to be filled which will be discussed with members of the Executive Committee between this meeting and the next. In recruiting and nominating members and ensuring great representation, a form of election was done in the past which proved to be labor intensive. Folks were encouraged to contact Sue Bondy or Fiona Miller, Chair and Vice-Chair, respectively on suggestions/comments on how to do this.

6. **Standing Items:**

- a. Paul Bozek, Chair of Education and Student Awards Committee reported on the minor modifications that were approved at the ESAC meeting of Nov 10 (separate report attached). There were no questions on the report.
- b. Paul Bozek spoke on the need for a Vice-Chair for the School Council Education and Student Awards and an outstanding open position for other academic appointee. These positions are open to IHPME. Sue Bondy reminded the Council members of the criteria for membership in committees and members of Council as stipulated in the Constitution and Bylaws—which is to have contributed to the educational delivery of the education programs at the school within the past two years and encouraged folks who recognize themselves fitting the criteria and wanting to become involved to volunteer, please.
- c. Paul recalled that in the last meeting of Council, it was discussed that the Council needs to get back to and do something active w.r.t. changes to the governance of student awards as it is the role of Council to ensure that this complies with university policy and the best intentions of the school. It was thus agreed to form a sub-committee to fulfill mandate under the bylaws for that specific function on student awards. There were no questions/comments.
- d. Sue Bondy opened discussion for an Appeals Committee and called on Jeremy Scott, Chair of the Graduate Dept Academic Appeals Committee (GDAAC). Both graduate units, PHS and IHPME have an Appeals Committee. Jeremy described the process and documentation required. Included in the presentation was a summary of the appeals received for 2020-21. No comments followed the presentation. Sue called on Aviv Shachak to report on IHPME Appeals Committee. A summary of appeals was also given.

Sue Bondy thanked Paul, Jeremy, and Aviv for the reports, anticipated to be received annually and added said that these are reports only and not for approval.

- e. Major Modification: MPH-Indigenous Health stream. Course material and proposal were circulated prior to the meeting. Angela Mashford-Pringle presented the course overview and what is currently going in preparation for the course implementation. The main change for this course is the start date (which is May every year) and enhancements to the learning outcomes. This will be the first graduate program in Canada to start the students on the land. With a regular motion by Jeremy Scott, seconded by Carol Strike, the motion was carried by a majority vote. The major modification was approved.
- f. CAO Robin Hurst Update.
 - 1) Vaccine requirements: Communications have been sent out to let faculty (including status-only and adjunct faculty), TAs teaching in the Winter term and staff to have full vaccination, upload vaccine documents through UCheck. There is a process for those needing exemption. Robin received feedback on the number of vaccine documents uploaded on UCheck and it is good. Robin will reach out to the few that have not uploaded their documents. A discussion on UCheck and deadlines to upload vaccine documents. Dionne Gesink suggested that as an additional check, instructors may check students' phones at the classroom door before they come in for in person learning. This is within the faculty member's rights to do so. Dionne responded to Kevin's question on physical distancing, to make creative use of classroom space.

As for students' vaccine documents uploaded, Robin and Jabeen Aslam (School Registrar) received student numbers as being good.

- 2) An updated GAT and occupancy floor plans are up on the website and with some shifts needing to happen, Robin asked for folks to stay tuned for updates. A bit of uncertainty on non-divisional spaces such as the washrooms but conversations continue in the University.
 - 3) SharePoint currently being worked on for potential launch in the New Year.
- g. Dean's Update.

Steini congratulated Angela on the MPH-IH and mentioned the Black MPH

- 1) COVID-19. New variant impact still unclear. Expect news on booster very shortly. We continue to watch for public health guidance.
 - 2) Holiday party coming up, everyone is encouraged to attend.
 - 3) Redesign School space conversations ongoing
 - 4) Announcement of multi million-dollar gifts to the School coming up- show of confidence in the School
 - 5) Pilot project for the university, on air quality in the school to ensure attention to ventilation and filtration is being done. Thanks to Paul Bozek on behalf of the University for his help.
- h. ADR France Gagnon Update.
- 1) NSERC faculty position – interview for shortlisted candidates and a committee meeting to make a decision is happening shortly.
- i. ADAA Dionne Gesink Update.

- 1) MPH in Black Health. Roberta Timothy worked through the creation of this program. The course has been approved at Education and Student Awards committee meeting in November and with VP for Academic Programs. Anticipating to accepting admissions for Sept 2023. This is the first MPH in Black Health in North America.
- 2) The school has been approached by Engineering to help them offer a certificate in PH and Engineering at the undergrad level. Dionne described what the requirements are. Victoria Arrandale developed the new course and the calendar description. This will also be in collaboration with FAS. Dionne also showed a slide with a list of 6 relevant PH Focused Undergrad courses and if anyone is interested in offering something that could be cross listed as an undergrad program to do so.
 - 3) Guideline on Continuing Education and Professional Development. A living document, it is in a final version. The CEPD office and OISE (Elizabeth Rees-Johnstone and Samantha Presutto to help faculty navigate continuing education and professional development. The guideline pulls together relevant UofT policies, explains review process. The appendices provide forms to be completed to propose offering for review. Significant updates from last meeting include an expanded portfolio of solution types, their characteristics and learner recognition offered, robust methodology for solution development and administrative processes, and further development of FAQs. This will be available on SharePoint. Questions on tuition, revenue, sustainability were responded to. Steven Narod offered to give inputs if needed. Dionne encouraged this and

thanked Steven. Can students do this at third year? This led to a discussion; Dionne noted that this is a good idea.

7. Student Associations Updates

- a. PHSA through Vibhuti Kacholia. Social events both in person and online were held in the fall and they were successful. They are looking forward to more in person events in the winter as well as some more targeted programming for the coming months.
- b. IHPME GSU through Krystle Amog. Program specific and academic unit wide own hall meetings to discuss in person return to campus were held. A survey was also sent out to students indicated that a significant number of members voiced out preference for online course delivery as uncertainties on travel and the new variant continue. Students were encouraged to discuss concerns with instructors. The resource guide sent through the IHPME student listserv was updated with contact information for awards, job opportunities, health and wellness resources, housing etc.

Peer mentorship, peer support for pending applications that are either held or underway and looking forward to an outdoor holiday celebration at the Distillery District within the winter term.

Sue thanked the students' associations and added that the student community benefits from the student leadership.

8. Alumni Update

a) PHAA through Jennifer Bell

- 1) Shah Award in September where an award was given to Drs. De Villa and Loh and recognized all the (50) medical officers of health across Canada who are alumni of our School. At this event, Dr. Teresa Tam was invited to make introductory remarks.
- 2) PHAA AGM in October, voted on a new slate for the first time. No one stepped down from the Board which grew by 50%. Lots of interest in getting involved.
- 3) A special year-long project with a team to talk to the PHAA- review and interact on diversity, equity, and inclusion to educate members, help think about all the ways to bring EDI better into practice and become a better association.
- 4) In early November, the mentorship program, which starts in Feb and wraps in November, accomplished successful pairing of alumni mentors and students.

b) IHPME Society of Grads through Aviv Shachak.

Moonshot (virtual) on Dec 7.

9. Sue reminded council members that there will be special meetings with Executive Committee and mentioned questions in the chat room on reopening which the program directors may be able to answer. Steini also added that if anyone is receiving any kind of threats, anonymous or otherwise to let the Dean know, to work with Campus Security. Robin will look into it and will work on how best to communicate to the wider community.

10. There being no other business, Sue thanked everyone for their time.

11. Meeting was adjourned with motion from Geoff Anderson seconded by Paul Bozek.

/mg

