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**SCHOOL COUNCIL DRAFT MINUTES OF MEETING  
VIRTUAL MEETING**

**June 9, 2021**

**3-5 p.m.**

**Present:**

Alexandra Kubica, Andrea Cortinois, Arjumand Siddiqi, Audrey Laporte, Avia Shachak, Blake Poland, Brenda Gladstone, Bruce Urch, Carol Strike, Christina Lopez, Daniel Grace, Danielle Toccalino, Devrim Sen, Dionne Gesink, Donald Willison, Ellen Sokoloff, Emily Seto, Eric Ng, Erica Di Ruggiero, Franciso Ibanez-Carrasco, Geoff Anderson, Izzeldin Abuelaish, Jennifer Brooks, Jennifer Mary Bell, Jeremy Scott, Joanne Kotsopoulos, John McLaughlin, Keltie Hamilton, Ken Onate, Konstantina Kollias, Laura Rosella, Lori Ross, Mark Dobrow, Mavic Galicia, Olli Saarela, Pamela Kaufman, Paul Bozek, Pierrette Buklis, Raisa Deber, Rebecca Christensen, Roberta Timothy, Robin Hurst, Sarah Ko, Steini Brown, Taylor Martin, Victoria Arrandale, Vincci Lui

S. Bondy (Chair), F. Miller (Vice-Chair)

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1. **Call to Order.** Chair, Susan Bondy welcomed members to the School Council meeting acknowledged the University's use of traditional land, reviewed protocols for the virtual meeting. There were no questions.
2. **Presentation and approval of the agenda.** Agenda was circulated on June 4. Chair announced and adjustment to agenda to have Dean's update prior to CAO update at the suggestion of Robin Hurst. On a regular motion duly moved, seconded, and carried, the agenda was approved.
3. **Adoption of the Minutes of Previous Meeting.** There were no errors or omissions in the minutes of March 31, 2021 meeting and on regular motion by Jennifer Bell seconded by Geoff Anderson, and carried, the minutes were approved.
4. **The slate of membership.** The Chair provided an update on the process implemented to reach out to eligible other academic appointees and the teaching staff to volunteer for the Council and Committees. Request for clarifications on faculty appointments for some was also addressed. This will further be discussed at Exec Com for which Council members will receive an update in subsequent meetings. There were no questions.

Chair of council, Susan Bondy, has completed a three-year term as Chair and is eligible for a second three year term and was reappointed by council to serve as Chair for the upcoming academic year. Continuing as well are Fiona Miller as Vice-Chair of Council and Paul Bozek Chair of the School Council Education and Student Awards Committee.

5. The Chair introduced agenda items on Bylaws amendments:

Formalize the tradition of dual representation and rotating Chair and Vice-Chair from PHS and IHPME. On a regular motion duly moved and seconded the discussion on wording the

item for amendment followed. The motion was unanimously approved. The amended bylaws include the following section:

*4.1.1 Council shall approve the membership of the Executive Committee composed of the following:*

*The Chair of Council (who will serve as the Committee's Chair)*

*The Vice-Chair of Council (who will serve as the Committee's Vice-Chair). The roles of Chair and Vice-Chair should be filled with one member representing each of the School of Graduate Studies Units of Health Policy Management and Evaluation and Public Health Sciences.*

6. Add a Vice-Chair for Education and Student Awards Committee to model the Council leadership. A motion was introduced to create a Vice-Chair of the School Council Education and Student Awards Committee, modelled on the amendment for Chair and Vice-Chair of council. In discussion of the motion, it was noted that, because the graduate curriculum committee chairs of both PHS and IHPE report to the Education Committee, that they (GCC Chairs) should not be Chair or Vice-Chair of the School Council Education and Student Awards Committee. The amended motion duly moved and seconded, was unanimously approved. The amended bylaws include the following section:

*5.1.1 Council shall approve the membership of the Education and Student Awards Committee composed of the following:*

*Chair and Vice-Chair, nominated from among the Teaching Staff or Other Academic Appointees and approved by School Council, and with a primary appointment in Dalla Lana School of Public Health (Public Health Sciences or Institute of Health Policy Management and Evaluation). The roles of Chair and Vice-Chair should be filled with one member representing each of the School of Graduate Studies Departments (Health Policy Management and Evaluation; and Public Health Sciences). The Chair and Vice-Chair shall not simultaneously be one of the Graduate Coordinators.*

A discussion also took place on the need to fulfill the Provost's requirement that there should be an awards committee and what its functions would be; what criteria and how to administer awards to students and whether it should be a sub-committee within the Education Committee and Student Awards Committee. It was also mentioned that however the awards committee/sub-committee functions should be consistent with University and between both graduate departments (PHS and IHPME).

Paul shared details from the Bylaws that speak of reports that the Education and Student Awards Committee should be receiving. In addition to the course changes that dominated the agenda of the committee, they also have a role in terms of quality assurance, receiving information from both graduate departments for annual summaries (graduation stats, alumni matters). That said, would it make sense to have an ad hoc committee or should additional resources be requested.

Comments on adding committees and how these are constituted, reports and frequency of these reports to be received by Council such as Admission Standards/Awards/Appeals – and whether students should be on these proposed committees.

## **7. STANDING ITEMS**

- A. School Council Education and Student Awards Committee Matters.** For information, Education and Student Awards Committee Chair Paul Bozek let Council know of the courses that were approved on behalf of Council at the committee's meeting on May 12, 2021

#### Minor Modifications PHS

1. New Course: Planetary Health (Paula Braitstein)
2. New Course: Introduction to Systematic Reviews and Meta-analyses (Andrea Tricco)
3. New Course: Methods in Reproductive and Perinatal Epidemiology (Hilary Brown)
4. CHL5208Y *Advanced Lab in Statistical Design & Analysis* from a regular to a continuous course. (done by e-vote July 7, 2021)

#### Minor Modifications IHPME

5. NEW Course: HAD5751H AI Development and Implementation in Health Care (Jeremy Petch/Emily Seto)
6. NEW Course: HAD5752H Introduction to Knowledge Translation and Implementation Science (Halla Thorsteinsdottir/ Monika Kastner)
7. New Course: HAD5318H Advanced Evidence Synthesis: Meta-analysis, Meta-regression, Network Meta-analysis Individual Patient Data Meta-analysis (Bruno R da Costa / Peter Jüni)
8. New Course: HAD5319H Biostatistics III: Advanced Biostatistical Techniques for Observational Studies (clinepi. change from reading course to regular- Bettina Hansen)
9. New Course: HAD5320H Writing Mentorship (Allan Detsky)
10. Changes to emphasis requirement: Ph.D.: Make HAD5750 required course (Meena Andiappan/Whitney Berta)
11. Elect CR/NCR in Existing Graduate Programs: HA MSC, HA MSC F, HA PHD, HA PHD U, HA PHD F, HA MHI, HA MHI Z, HA MHSC (approved through e-vote March 24, 2021)
12. HAD5753H Training for Impact: Art & Science of Health System Leadership (approved through e-vote July 12, 2021)

#### **B. Dean's Update**

1. Fall Term will continue to be remote as the pandemic persists to bring uncertainty. Expressions of disappointment were noted; students are looking for more guidance on what is and isn't allowed for school activities
2. Strong year for Advancement:
3. Strong year for Research- communications continue to highlight these strides for reputational bump.

#### **C. CAO Update**

The School is moving forward with interviewing for a Director of Equity, Diversity, and Inclusion.

## D. ADAA Update

Dionne put forward a question on how folks would like to do scenario planning for the Fall term. Discussion and questions on use of space and capacity limits in research (not wet) labs particularly for folks who have issues with space and/or internet at home. Steini reminded that public health order is still in effect for non-essential workers to work from home. While everyone is anxious to go back in person the School is taking a difficult position to continue working and teaching/learning remotely. There also is the GAT which continues to evolve considering vaccination and the university's ventilation system data.

Another issue that was raised was water contamination/legionella. Paul Bozek who is involved with the GAT mentioned legionella takes hold when the hot water system is stagnant. This could be a concern for immune-compromised individuals. Paul expressed an aspiration for testing to be done in the HS building after the hot water systems have been flushed out more. Robin noted that there's been a push/pull and some interesting challenges on this item.

There are also comments on individual confidential issues of working from home. Robin reminded that issues that cannot be raised or resolved at the local human resource level should be raised at the central HR level.

Overall, the decision towards remote working and teaching/learning has not been easy nor has it been taken lightly. It is the priority of the School to return in person as safely as is possible.

### 8. Discussion of CAUT Censure

There was a discussion on an item coming out of Faculty of Law's hiring negotiations with Dr. Azarova and how CAUT responded.

<https://www.caut.ca/content/faq-censure>

<https://drive.google.com/file/d/14nCDW6R32E7R80pFtbmrFcDOPJk57xty/view>

Comments and questions were shared. Steini noted that the School has consistently erred on the side of protecting academic freedom of expression which is central to what the faculty members do.

### 9. Student Associations Updates

PHSA through Alexandra Kubica

- spring elections were held April 2021. New and returning members are in the line up. As well, a PhD president was elected.
- Because of the pandemic, the action-oriented retreat that was mentioned in the March Council meeting did not take place.
- Outgoing and incoming executive team members will still address action items
- Funds to reimburse mental health services used in 2021 not covered by health insurance, by racialized students (current and incoming)

- A form was sent to all students asking racialized students to share their experiences at DLSPH to which students could either provide input or provide their information for further dialogues with advocacy committee members. A handful of interviews have already occurred with students which will continue into the summer
- The PHSA stands in solidarity with the Black Public Health Students Association and in accordance with the students concerns for internal accountability, the PHSA will make anti-oppression and equity training mandatory for association members and electoral cases.

Dionne asked if the information coming from the interviews will be shared. Affirmative.

GSU through Tolu Ojo

- The GSU organized the IHPME and Me Mental Health and fireside chats to continue to foster a sense of connectivity among students.
- Overhaul of GSU website ongoing and good response on is noted from students.
- Retreat on increasing visibility around equity diversity inclusion post-pandemic
- GSU also held their election

Dionne asked for the updated list of student leadership. Mavic to provide.

## 10. Alumni Update

PHAA through Jennifer Bell

- More alumni want to be engaged for the first time in a long while- perhaps it is a result of isolation due to the pandemic
- On April 15 a discussion was held on the topic of optimizing communication between public health and policy makers with 200 attending.
- Emerging public health leader award was given to Dr. Michelle Murti from a good list of nominations and great candidates and PHAA has started a new process of celebrating all of them. All the nominees will be sent a coffee mug and will be featured on IG as a way of promoting these talented and diverse group of individuals.
- The Instagram is also relaunched to encourage alumni to get connected.
- Plans underway with Dr. Shaw for the next award event.

IHPME Society of Grads through Taylor Martin

- At time of meeting an outdoor dance class was going on
- Continuing to flesh out the new structure for the alumni committee and how it integrates with the faculty and students; recruitment is ongoing to hopefully have a full and active committee in the Fall.

11. There being no other business, Sue thanked everyone for their time.

12. Meeting was adjourned with motion from Jennifer Bell, seconded by Dionne Gesink at 4:44 pm.