
SCHOOL COUNCIL MINUTES OF MEETING

March 30, 2022

2-4 p.m.

Present:

Abiramy Sriharan, Adalsteinn Brown, Andrea Cortinois , Aviv Shachak, Aya Alice Mitani, Beverley Essue, Blake Poland, Bruce Urch, Carol Strike, Christina Lopez, Devrim Sen, Dionne Gesink, Ellen Sokoloff, Emily Seto, Eric Ng, Erica Marie Christine Di Ruggiero, Erjia Ge, France Gagnon, Francisco Ibanez-Carrasco, Geoff Anderson, Hailey Banack, Jabeen Aslam, Jennifer Brooks, Jennifer Gibson, Jeremy Scott, John McLaughlin, Julia O'Sullivan, Ken Onate, Kerry Kuluski, Kevin Thorpe, Krystle Amog, Kuan Liu, Laura Rosella, Pamela Kaufman, Patricia L Trbovich, Paul Bozek, Rebecca Christensen Robert Schwartz, Roberta Timothy, Robin Hurst, Sharon Tan, Shaza Aladien Fadel, Susan Bondy, Tony Panzarella, Vibhuti Kacholia, Victoria Arrandale, Wen-Yi Wendy Lou, Xiaolin Wei

1. **Call to Order.** Chair, Susan Bondy welcomed members and did the acknowledgment of the University's use of traditional land.
2. **Presentation and approval of the agenda.** There is a slight amendment to the agenda about the order of presentation of updates from senior leadership as follows: Dean, CAO, AD Research, AD Academic Affairs. The item of including updates from the new AD PHS as a standing item will be discussed at next Exec Com meeting in June. Motion by Rebecca Christensen and seconded France Gagnon. Motion passed.
3. **Adoption of the Minutes of Previous Meeting.** There were no comments/corrections to draft minutes circulated prior to today's meeting. Motion to approve by Jeremy Scott and a second by Tony Panzarella. Minutes accepted.
4. **Business Arising: Changing date to complete slate with Other Academic Appointees from June to October**

In the previous ESAC meeting, the slate of membership was reviewed to fill up committee positions that were vacant. It was agreed at that meeting to alter the bylaws for ESAC and create a chair and vice-chair position to share the considerable workload, create balance between PHS and IHPME. Abi Sriharan (IHPME) stepped up and will be vice-chair for ESAC.

The current slate of membership includes members who may already be retired. They will not be removed immediately as the priority is to include faculty who are automatically members.



Sue called on Jeremy Scott to speak to the motion to amend by-laws. Motion: *To amend the DLSPH School Council by-laws (last amended June 9, 2021) to specify an annual deadline for the approval by Council of the Other Academic Appointees serving on Council and Committees, and that being October 30.*

Background:

Section 4.2 describes the function of the School Council Executive Committees are presented to council for approval by June each year. This timing has proven to be very awkward a most part-time contracts and many appointments are not renewed until July 1 (or later). This does not provide information on the full complement of faculty.

The amendment specifies that Other Academic Appointee (OAA) members of Council and Committees will be presented to Council for approval by October 30 each year for the current academic year.

The amendment:

4.2. Function

*4.2.1 The Executive Committee will meet to prepare a slate of recommended candidates following receipt of nominations from members of the School. The Committee may also nominate members for anticipated vacancies. The Committee will also serve as Striking Committee (including all members of the executive committee exclusive of Other Academic Appointees and External Stakeholders) to recommend for approval by Council the members of council from among Other Academic Appointees and External Stakeholders. **By October 30th of each year, to recommend for approval by Council Other Academic Appointees as members of Council and committees.***

Sue provided more clarity on the Other Academic Appointee constituency which include faculty from both PHS and IHPME who are not full time tenure / teaching stream but are: part-time contract (<50%), sessional or status-only, or paid cross appointed or non-budgetary cross appointment, or adjunct.

Motion to approve by Geoff Anderson, seconded by Shaza Fadel. Motion passed.

Action item: The changes will be posted with history of amendment. See [DLSPH-BYLAWS-Amended-March-30-2022-Clean.docx \(live.com\)](#)

5. **Standing Items:**

- a. Paul Bozek, Chair of Education and Student Awards Committee reported on the minor modifications that were approved at the ESAC meeting of March 2, 2022 (separate report attached). There were no questions on the report.
- b. Roberta Timothy presented the major modification: Master of Public Health Black Health which was recommended by ESAC to move forward to Council for approval.



The presentation included a description of the program and the consultation process that was done. The inaugural cohort, if approved is to begin in Sept 2023.

Sue reported favourable reactions and congratulations from the chat room.

A robust exchange of questions, comments, compliments and show of support followed.

Questions on practicum whether these are paid or unpaid. Roberta said there is no paid practicum now but indicated that the next steps will include looking into it. Dionne assured that this item is also being considered so that placements for the MPH BH will have the same payment policies as the other programs.

What the planning is for adequate faculty support. This was responded to by the Dean who said he will work with Roberta and Carol to ensure that enough hiring will be done.

Geoff Anderson shared compliments on the documentation and process of consultation and approval and encouraged folks to take the time to read the proposal.

Question on practicum preparation course. The MPH BH will lean on the indigenous health which has a practicum preparation course to support students; the program leads are in the “trying and seeing” phase of things as the MPH BH is an emerging field.

A question also on preparation for the people who are offering the practice outcomes. Roberta shared that conversations are happening in terms of preparing supervisors who will have 1-2 day training.

Motion to approve by Rebecca Christensen, seconded by Blake Poland. The motion passed.

Roberta Timothy expressed her emotions and gave profuse thanks.

Action item: The MPH BH will be recommended for SGS calendar entry.

- c. Dean's Update. The Dean provided
- update on COVID-19 situation – the province has relaxed public health measures, advised folks to keep health and safety practices, social distancing, masking.
 - School Budget- there is more clarity on budget, Dean to work with DHs and the new ADPHS Carol Strike
 - We are at final steps to announce a major gift.



- Office space. The School is seeking clarity from the University on faculty office. Lobbying to include some of the space that is not technically DLSPH such as classrooms in the 6th and 7th floors.
 - Thanked everyone for their patience during the pandemic.
- d. CAO Update.
- GAT is no longer required, instead there is a COVID Safety List. No physical distance required but when eating, folks are encouraged to do so. No more health screening via UCHECK. KN95 masks are available, and the School has handed out to some faculty who are teaching in person. Contact Robin if you require masks for your research team. Spaces are being prepared for in person operation, signages are being removed as occupancy limits are lifted.
 - Institutional Alternative Work Arrangements Guideline was circulated which allowed the division to make decisions around AWA. This is characterized by consistency, maintain equity and transparency. This is till the end of August at which time, the University will review.
- Questions: Booking meeting space for students open through LSM or the division admin supports Dissertation and final defense in person? Dionne shared that SGS is putting forward a motion on changing the rules so people can continue to have choices
- e. Associate Dean, Academic Affairs. No update provided. Congrats to Roberta Timothy the great work on MPH BH.
- f. Associate Dean, Research.
- Update on indigenous PDF- application is closed, selection underway.
 - One of 4 Data Science faculty position is filled, start date/arrival July
 - Another search in the Fall
 - Partnership development officer funded by the University – interviews happening soon
 - ADR will be presenting at future faculty meetings annual updates on research matrix and proposals to be submitted to VPIR
 - Reminder to anyone working on international research partnership- there is a checklist to be completed and submitted to the VPIR which is needed for submission of research proposals.
 - In person meetings with ORS staff can be pre-arranged.
- g. Update from Student Associations.
- a. IHPME GSU through Krystle Amog.
- Work on revamping bi-annual student experience survey to reduce the burden and duplication with other student surveys and anticipated to be rolled out in April.
 - revamping the IHPME website with a tentative launch date in the Fall.



- Student town hall to discuss IHPME student space.
 - In person convocation is anticipated
 - Mentorship event will be happening in the Spring
 - Practicum symposium event, Fireside chats, Student-led panel series in December on the topic of championing equity and diversity for health system change.
- b. PHAA through Rebecca Christensen
- Successful Black History month,
 - a culminating event on Black Mental Health moderated by three PhD students.
 - Media club focusing on nutrition and dietetics students.
 - Election process has started, and new student reps will be introduced after April.
6. Adjournment. With a motion from Rebecca Christensen, seconded by Jeremy Scott, the meeting was adjourned at 338 pm.

/mg

