University of Toronto

JOB POSTING – POSTDOCTORAL FELLOW

Area of Research: Health Services Policy, Health Services Research, Primary Care, Postgraduate Education, Workforce Planning

Description of Duties: Primary care systems are essential for high-performing primary care systems. Governance is a key attribute of high-performing primary care systems. This CIHR-funded project aims to provide recommendations to governments and stakeholders on how to develop and implement primary care-led governance models in their jurisdictions. The project is a national study that will involve doing policy reviews of primary care governance models, key informant interviews, and workshops. The Post-Doctoral team member will be responsible for all aspects of the research project, in consultation with the PI. This includes, but is not limited to: Conceptualizing and designing research studies, Developing Research Ethics Board applications, Managing and coordinating projects; Developing reports, manuscripts, grants, and knowledge translation artifacts, literature searches, qualitative data collection and analyses, survey administration, organizing and facilitating workshops knowledge synthesis, and dissemination.

Salary: $60,000 to 75,000 per annum, depending on the candidate's skills and experience.

Required qualifications:

- Successful completion of a PhD degree within five years of hiring, preferably in Health Services, Policy Studies, Primary Care or Public Health.
- Excellent working knowledge of qualitative and quantitative methods
- Well-developed analytic skills in N-Vivo
- Proficiency with MS Office (Word, Excel, PowerPoint, Outlook)
- Demonstrated verbal and written skills
- Evidence of prior research productivity (publications, presentations, grants)
- Strong communication skills (written and oral)
- Excellent project management skills
- Self-directed with an ability to make decisions and to exercise good judgement
- Superior organizational and time management skills with a flexibility to adjust to priorities
- Demonstrated leadership abilities, professionalism and ability to work with a variety of individuals in a co-operative manner both independently and as part of a team
- Ability to work accurately and effectively in a fast-paced environment
- Demonstrated satisfactory work performance and attendance history

Application instruction
All individuals interested in this position must submit a cover letter, CV and contact information for academic references to Dr. Monica Aggarwal (monica.aggarwal@utoronto.ca). Other application documents include writing samples/publications and abstracts.

Closing date: Open Until Filled

Supervisor: Dr. Monica Aggarwal is an Assistant Professor at the Dalla Lana School of Public Health. Dr. Aggarwal’s primary professional and research interests are health services delivery and health policy in Canada, with an emphasis on primary and community health care. Dr. Aggarwal has built her career on developing research evidence that will inform health care policy and result in better outcomes for patients, populations, clinicians and the health care system.

Expected start date: June 19 2023

Term: This is a one-year position, renewable for a second year, subject to the availability of funding.

FTE: Full-time

The normal hours of work are 40 hours per week for a full-time postdoctoral fellow (pro-rated for those holding a partial appointment), recognizing that the needs of the employee’s research and training and the needs of the supervisor’s research program may require flexibility in the performance of the employee’s duties and hours of work.

Employment as a Postdoctoral Fellow at the University of Toronto is covered by the terms of the CUPE 3902 Unit 5 Collective Agreement.

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The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of color, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.