
SCHOOL COUNCIL Approved MINUTES OF MEETING
June 15, 2023
1-3 p.m.

Attended: Alexander Mendell, Amaya Perez-Brumer, Andrea Cortinois, Audrey Laporte, Aya Mitani, Bettina Hansen, Beverley Essue, Blake Poland, Bruce Urch, Carol Strike, Christina Lopez, Daniel Grace, Danielle Toccalino, David Cruickshank, David Fisman, Dionne Gesink, Ellen Sokoloff, Erica Di Ruggiero, Felipe Cepeda Amaya, Fiona Miller, Francisco Ibanez-Carrasco, Geoff Anderson, Hailey Banack, Jabeen Aslam, James Scott, Jennifer Bell, Jennifer Brooks, Jennifer Gibson, Jeremy Scott, Joanne Kotsopoulos, John Murphy, Julia O’Sullivan, Kevin Thorpe, Lissa Ceolin, Madison MacKinnon, Morgann Reid, Pamela Kaufman, Paul Bozek, Pierrette Buklis, Rhonda Boateng, Robert Steiner, Robin Hurst, Ross Upshur, Sara Allin, Shafi Bhuiyan, Shaza Fadel, Steini Brown, Steven Narod, Susan Bondy, Susan Law, Suzanne Stewart, Tina Smith, Victoria Arrandale, Vincci Lui, Wendy Lou, Xiaolin Wei,

1. Call to Order and Land Acknowledgement. Chair, Susan Bondy, called the meeting to order and did the acknowledgment of the University’s use of traditional land.

2. Presentation/Approval of the Agenda. Sue presented the agenda. A motion to approve by Ross and seconded by Geoff. Agenda approved.

3. Review/Approval of Minutes of Previous Meeting March 23, 2023. Sue presented the minutes from March 23 meeting. Motion by Steini and second by Jeremy. Minutes were approved.

**4. Business Arising:
Membership Slate**

Sue Bondy provided a reminder that she will be the ESAC Chair, replacing Paul Bozek, and an update that Christine Shea will become ESAC Vice Chair.

5. New Business:

a. EDU proposal: Centre for Occupational Disease Prevention (CODP)

Jeremy Scott did a brief presentation outline that they consulted with Temerty Faculty of Medicine Occupational Medicine, Ontario Health Institute for Work, Health Ontario, Ministry of Labour, WEIB, and other organizations. Adalsteinn gave more details including that this process started in 2019 and went through external review with the Provost’s Office.

A question was raised about whether Temerty Faculty of Medicine is an active partner and working through concurrent approval.

Proposal passed through poll vote (97% yes, 3% no).

b. Academic Change guidelines amendments.

Dionne Gesink provided a brief description of the amendments: adding more information about the roles of academic administrators, faculty members, program directors, graduate coordinators,

Associate Dean of Academic Affairs and different adjudicating committees; added a section about monitoring the accumulation of line modifications; provided guidelines about proposal development and examples of consultations for minor modification governance process and major governance process through flowcharts; linked to relevant policies and bylaws; and highlighted key/critical timeline dates.

c. Course evaluation guidelines.

Jabeen Aslam provided a brief description of the changes: including section 2 about which courses should be evaluated using the U of T centralized system called Blue, adding more details to sections 4 and 5 about access to course information data among administration roles, including section 3 on appropriate qualitative comments, and operational guidelines for graduate offices.

Questions were raised about improving response rate.

Passed through poll vote (32 yes, 4 abstain).

6. Standing Items:

a. School Council Education and Student Awards Committee

Paul Bozek noted the minor modification courses approved at the SCESAC meeting of February 22, 2023:

- Minor Modification: New course – CHL5526H (Angela Mashford-Pringle)
- Minor Modification: Change to course name – CHL5420H (Amaya Perez-Brumer)
- Minor Modification: New course – CHL5137H (Francisco Ibáñez-Carrasco)
- Minor Modification: New course – CHL5820H (Roberta Timothy)
- Minor Modification: New course – CHL5821H (Roberta Timothy)
- Minor Modification: New course – CHL5822H (Roberta Timothy)
- Minor Modification: New course – CHL5823H (Roberta Timothy)
- Minor Modification: Change in program requirements - CHL5103H (Christine Wickens)
- Minor Modification: HSR: Renaming emphasis (Aviv Shachak)
- Minor Modification: Changes to course names HSR: HAD5730H, HAD5740H, HAD5742H, HAD5772H, HAD6760H, HAD6761H, HAD6762H, HAD6770H, HSR1001H (Aviv Shachak)

SCSAC committee approved minor modifications on behalf of Council and changes were made on ROSI/ACORN and websites.

b. Dean's update

Steini Brown provided brief update of the feedback from the external review: hiring in areas of weakness, having an undergraduate program potentially collaborating with Faculty of Arts & Science to replace Health Studies program with BA in Public Health and global Health & human Biology program with BSc in Public Health, and working on more innovation and integration across the school. Not due to report back with administrative response until Spring 2024 so document is recommended to be reviewed and will be posted on the SharePoint.

More updates were provided that the academic plan is coming to an end and in spring, will start to think about academic plan for the next 5 or 6 years.

c. CAO's Update

No report from Robin Hurst.

d. Associate Dean, Research Update

No report from France Gagnon.

e. Associate Dean, Academic Affairs Update

Dionne Gesink provided a brief update regarding admissions: graduate units are under target for Master's program; looking at the PhD admissions process and talking about potential changes with program directors; and improving recruitment to get a better distribution of students across programs.

More updates were provided regarding the first hooding ceremony for doctoral students and went well but more faculty and faculty with regalia are needed.

Questions were raised regarding inclusion/diversity of admissions process for programs, international student admissions process, and available funding.

f. Associate Dean, PHS

Carol Strike informed Council of releasing workload letters for next year.

g. IHPME Director Update

Audrey Laporte provided a brief update on the posted positions: Ontario Research Chair (closes November to start July 1st), Junior Up and Coming Indigenous Scholar (to be posted for minimum 3 months), Associate Professor of Health, Equity, and Chronic Illness in partnership with Trillium, and Director of Institute for Pandemics.

7. Update from Student Associations

a. PHSA

Alexander Mendell provided a brief update that 125 students showed up to end of year get-together, current executive team is graduating, and new executive team is incoming with 2 co-presidents.

b. GSU

Danielle Toccalino provided a brief update: their Research Day on April 19th in person was very successful, governance structures are being updated, and the executive team is transitioning.

8. Update from the Alumni

a. PHAA and IHPME Society of Grads

Jennifer Bell provided a brief update: In the Loop event had 85 people registered, the Emerging Leaders Awards were expanded to award 1 person for academic achievements and 1 person for

community-based work, focused on integrating both of the alumni associations with a possible name change, working on an integrated Shaw Award, and mentorship program is going well with 84 mentees and 67 mentors involved.

9. Adjournment

Motion to adjourn meeting from Shafi and seconded by Jeremy. Meeting adjourned at 2:18 pm.