

# Master's Orientation 2024

Graduate Department of  
Public Health Sciences

**Registration and Enrolment**

## Land Acknowledgement

We wish to acknowledge this land on which the University of Toronto operates. For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to work on this land together.

# Dates and Deadlines

- ❖ Summer 2024 session billing begins April 15, 2024.
- ❖ Registration deadline: **Friday, May 3, 2024**
  - *allow at least 1 week prior to the registration deadline, for the payment to be processed by the university*
  - *after this date, a late registration fee will be charged*
- ❖ Payment of outstanding fees (no deferral) to prevent service charges: **September 30, 2024**
  - *service charges on balance of fees will be charged to your account beginning October 15<sup>th</sup>*
- ❖ Payment of outstanding fees (with deferral) to prevent service charges: Date depends on the type of deferral.  
Details can be found on the [Student Accounts](#) website.
- ❖ Course enrolment for Summer 2024 opens for PHS courses: **Wednesday, April 3, 2024**
  - *log into ACORN to enrol in courses*
- ❖ Summer courses begin for most PHS courses: week of **Monday, May 6, 2024**. Check the [timetable](#) for MPH  
Indigenous Health course schedules

# Information for Incoming Students

- <http://www.dlsp.utoronto.ca/students/current-students/information-for-incoming-students/>

The screenshot displays the website's header and two main content sections. The header includes a 'MENU' button, the 'Dalla Lana School of Public Health' logo, the 'UNIVERSITY OF TORONTO DALLA LANA SCHOOL OF PUBLIC HEALTH' text, and four utility buttons: 'CONTACT US', 'FACULTY DATABASE', 'JOB BOARD', and 'DONATE'. Below the header, there are two horizontal navigation bars. The top bar, labeled 'What's New', contains five news items with dates and titles. The bottom bar, labeled 'Students', contains six navigation buttons. A red arrow points to the 'Incoming Students' button in the 'Students' bar.

Section	Item	Date	Title
What's New	1	JUNE 19/2023	On Gas Stoves and Asthma, a Surprising Finding
	2	JUNE 13/2023	DLSPH hosts intimate first hooding ceremony for doctoral graduates
	3	JUNE 02/2023	DLSPH Researchers Map GTHA Traffic Air Pollution and its Changes over the Last 15 years
	4	MAY 29/2023	Meet the Researchers Turning a Hospital into Canada's First Learning Health System
	5	MAY 16/2023	"I Just Don't Want People to Feel Broken and Misunderstood"
Students	1	Apply Here!	
	2	Incoming Students	
	3	Equity Hub	
	4	GDPHS Student Handbook	
	5	Timetables	
	6	Student Awards & Funding	

# Getting Started: TCard and UTmail+

- ❖ Your TCard serves as your student photo ID and library card
- ❖ For complete information and instructions, visit: <http://tcard.utoronto.ca/>
- ❖ Confirm what documentation you need (to verify your status in Canada) using the Documentation Tool;
- ❖ Submit (upload) appropriate photo and documentation material online, and wait for approval;
- ❖ Using the *Secret Activation Key* provided in the approval email, activate your UTORid and create your UTmail+ account;
- ❖ Pick up your TCard – you will need to bring the original documentation with you.

# ACORN and ROSI

- ❖ ROSI = **R**epository of **S**tudent **I**nformation
  - stores your personal and academic information
  
- ❖ ACORN = **A**ccessible **C**ampus **O**nline **R**esource **N**etwork
  - the online interface to ROSI and student services
  
- ❖ Logon to ACORN: <http://www.acorn.utoronto.ca/>
  - you will need your JOINid/UTORid and password
  - spend some familiarizing yourself with ACORN

# ACORN services

- ❖ View/update **mailing address**, telephone number and email address
- ❖ View financial account information and print invoices
- ❖ Process Tuition Fee Deferral (Register without Payment) (for OSAP recipients)
- ❖ [Enter bank information](#) for **direct deposit** of award funds and refunds
- ❖ Add/Drop courses and view status of courses
- ❖ View academic history
- ❖ Order transcripts
- ❖ Print “Education Credit” tax forms (T2202A)
- ❖ And more...



Dashboard

Profile & Settings

ACADEMICS

Enrol & Manage

Timetable & Exams

Planning Tools

Academic History

Transcript & Enrolment Confirmation

Graduation & Convocation

Quercus

FINANCES

Financial Account

Make a Payment

Awards & Aid

Grant Application

Tuition Fee Deferral

Tax Forms

LIFE

Health & Wellness

Involvement

Jobs & Career Planning

Accessibility & Equity

International Opportunities

### Today's Timetable

JUN 5 WED

You don't have any activities scheduled for today. Here is what's on at U of T today

View Timetable

### Key Sessional Dates

View the sessional dates for your division:

- School of Graduate Studies

### Academics

#### Degree Registration Statuses

EN MA 2019 Summer

Registered

EN MA 2019-2020 Fall/Winter

Invited

#### Enrolled Courses: 2019 Summer

ENG2054H F

John Donne: Theory and Context

RST9999Y Y

Research/Thesis

Manage Courses

### Finances

#### Account Balance

\$0.00

#### Financial Arrangement

Summer 2019

Deferred payment for student loan (OSAP)

View your minimum payment to register deadlines. You are required to make the minimum payment or defer your fees for this academic session before your division's registration deadline. Before the deadline you are eligible to continue enrolling in courses, if applicable.

View Invoice

Make a Payment

#### Next Award Payment to You

You currently have no upcoming award payments. Visit the Find Awards page to find awards you may be eligible for.

View My Awards

Dashboard

Academics

Finances

Life

Profile

Information

Dashboard  
Profile & Settings

Enrol & Manage  
• Courses  
• Programs

Financial Account  
• Invoice & Net Cost  
• Payment History

Health & Wellness  
Involvement  
Jobs & Career Planning

Help  
Log Out

Accessibility  
About  
Help & Contact



# Becoming Registered

- ❖ Logon to ACORN to review and print your invoice
  - fees assessed and billed to student accounts mid-April
  
- ❖ Fee payments are made at your financial institution
  - by internet banking or in-person
  - pay via ACORN using your credit card (service charges apply)
  
- ❖ Allow enough time for your payment to be received by U of T
  - Review your payments in ACORN
  
- ❖ Tuition fee deferral:
  - OSAP recipients: payment of fees can be deferred in ACORN if your assessment has been confirmed by U of T Admissions and Outreach
  - Award holders: submit a 'Register without Payment' form
  - See [Student Accounts website](#) for details.

# Tuition Fee Deferral

The screenshot displays the ACORN student portal for the University of Toronto. The interface is divided into several sections:

- Header:** University of Toronto logo, "ACORN" title, "Send Feedback" button, notification bell, and user name "Ellen Sokoloff".
- Left Navigation Menu:**
  - Dashboard:** Profile & Settings
  - ACADEMICS:** Enrol & Manage, View Timetable, Planning Tools, Academic History, Order Transcripts, Graduation & Convocation, Portal
  - FINANCES:** Financial Account, **Tuition Fee Deferral** (highlighted with a red arrow), Tax Forms
  - LIFE:** Health & Wellness, Involvement, Jobs & Career Planning, Accessibility & Equity
- Main Content Area:**
  - Today's Timetable:** Shows "MAY 30 MON" and a message: "You don't have any activities scheduled for today. Here is what's on at U of T today". Includes a "View Timetable" button.
  - Key Sessional Dates:** Message: "There are no relevant sessional dates to be displayed." Includes a "View Events Calendar" button.
  - Academics:** "Degree Registration Status" section shows "AS NDEGP 1990-1991 Fall/Winter" with a "Cancelled" status. Message: "You do not have any enrolled courses for 2016 Summer." Includes a "Manage Courses" button.
  - Finances:** "Account Balance" is "\$0.00". Includes a "View Invoice" button.
- Informational Box:** A light blue box contains links: "Enrol & Manage - Review your registration status, courses and programs." and "Registrar - Your first-stop whenever you have questions, concerns or are facing issues that are getting in the way of your success."

# Course Enrolment

- ❖ Determine your program requirements
  - program specific courses - information on website regarding [program requirements](#)
  - talk to your Program Director
  
- ❖ Review Timetable posted on the website:  
<http://www.dlsph.utoronto.ca/students/current-students/timetables/>
  
- ❖ Logon to ACORN to add your courses
  - PHS course enrolments made in ACORN are processed as *Approved*, while non-PHS courses are given *Requested* status and must be approved by the Graduate Office. Graduate Office staff receive notifications and are regularly approving course enrolment requests throughout the enrolment period so there is no need for students to contact the Graduate Office to follow-up on course enrolments with *Requested* status. *Please be patient.*
  - If you use the *Enrolment Cart* to select your courses, BE SURE to click on ENROL to request your courses when enrolment opens.
  
- ❖ To enrol in non-PHS courses
  - Try to request the course in ACORN
  - If you receive an error message, contact host department for instructions/permission; complete and submit [Add/Drop form](#)
  
- ❖ Your courses will appear in Quercus (UofT Learning Management Engine) the day after *Approved* status is obtained.

# Log into Quercus

<https://q.utoronto.ca>

w Favorites Tools Help  
Feeds (1) Read mail Print Page Safety Tools Help



weblogin idpz

UTORid / JOINid

Password

log in

**Warning:** Your password *may* not be sync'd. Visit our [verify password page](#).

**Alert:** Completely exit your web browser when you are finished.

## Steps you can take to protect your account:

- ✓ Before you begin, make sure this page (URL) starts <https://idpz.utorauth.utoronto.ca/...>
- ✓ When using a public computer, [close all windows](#) and exit the browser.
- ✓ Keep your password a secret at all times  
Tip: U of T will **never** ask for your password or other personal information by e-mail.

Protect Your Account

- Login Problems
- Forgotten Password
- How to Log Out
- Finding Help

[build Fri 2017-Oct-27 15:36] | [Site Feedback](#) | [Accessibility](#) | © University of Toronto

# Quercus Dashboard

Dashboard

Account

Admin

Dashboard

Courses

Calendar

Inbox

History

Course Evals

Help

## Published Courses (1)

AODA Training Module 1  
HR-AODA-1

## Unpublished Courses (1)

Publish

Ellen Sokoloff's Sandbox  
sokoloff-sandbox

View Grades

QUERCUS  
UNIVERSITY OF TORONTO

Coming Up [View Calendar](#)

Nothing for the next week

Recent Feedback

Nothing for now

UNIVERSITY OF TORONTO

# Funding Opportunities

- ❖ There are several merit- and need-based awards and bursaries available to Master's students
- ❖ Award announcements are communicated to students via email (listserv) and posted on the DLSPH website
- ❖ Review announcements **CAREFULLY** for:
  - eligibility criteria
  - application materials, deadlines and submission instructions
- ❖ PHS Student Awards & Funding Opportunities:
  - <http://www.dlsph.utoronto.ca/page/student-award-and-funding-opportunities>
- ❖ SGS Scholarships & Awards:
  - <http://www.sgs.utoronto.ca/currentstudents/Pages/Scholarships-and-Awards.aspx>  
(External, Government-funded, International Students, Travel & Conference)

# Public Health Student Association (PHSA)

- ❖ The representative body of the students registered in the Graduate Department of Public Health Sciences at the University of Toronto:  
<http://www.dlsph.utoronto.ca/students/current-students/phsa/>
- ❖ Become involved and watch for PHSA events through out the year

# Information for Students with Accessibility Needs

- ❖ [University of Toronto Accessibility Services](#)  
Assists in navigating disability-related barriers to academic success
- ❖ [Moving Forward Summer Transition Program](#) – a series of events for new, incoming students
- ❖ Students seeking academic or practicum accommodations must submit a complete Student Intake Package which includes a Student Intake Form and supporting disability documentation. Details can be found on the [Accessibility Services](#) website.



# Contact Us

Title/Program	Name	Email
Graduate Coordinator	Prof. Olli Saarela	
Graduate Program Administrator	Ellen Sokoloff	<a href="mailto:e.sokoloff@utoronto.ca">e.sokoloff@utoronto.ca</a>
Graduate Assistant & Awards Officer	Priel Buzny	<a href="mailto:awards.dlsph@utoronto.ca">awards.dlsph@utoronto.ca</a>
Graduate Assistant	Vanessa Anievas	<a href="mailto:grad.dlsph@utoronto.ca">grad.dlsph@utoronto.ca</a>
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Epidemiology	Matilda Kong	<a href="mailto:epi.dlsph@utoronto.ca">epi.dlsph@utoronto.ca</a>
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<b>Indigenous Health</b>	<b>Epiphany Hunt</b>	<a href="mailto:mphih.dlsph@utoronto.ca">mphih.dlsph@utoronto.ca</a>
Nutrition & Dietetics	Rhea Palma	<a href="mailto:dietetics.dlsph@utoronto.ca">dietetics.dlsph@utoronto.ca</a>
Occupational & Environmental Health	Agatha Blancas	<a href="mailto:oe.dlsph@utoronto.ca">oe.dlsph@utoronto.ca</a>
Social & Behavioural Health Sciences	Marija Vasilevska	<a href="mailto:sbhs.dlsph@utoronto.ca">sbhs.dlsph@utoronto.ca</a>

# Emailing the Graduate Office

So that the Graduate Office staff can assist you in an efficient and timely manner, please include the following information in all email correspondence:

- Full name
- **Student number**
- Degree program and Field of study (ex. MPH IH)
- Nature of your inquiry

All correspondence should come from your *university-issued email address* (your.name@mail.utoronto.ca)

**Dalla Lana**  
School of Public Health

Questions