

CASUAL OPPORTUNITY
DALLA LANA SCHOOL OF PUBLIC HEALTH, UNIVERSITY OF TORONTO

Date of Posting: October 10, 2025

Hours of Work: Full-time

Hourly Rate: \$24-\$35 -To be determined based on education and/or experience

Length of contract: 4.0 months

EXPECTED NUMBER OF WORK HOURS PER WEEK Part-time or Full-time, to be determined

SUMMARY OF DUTIES

Dr. Monica Aggarwal, Assistant Professor at the University of Toronto's Dalla Lana School of Public Health, is looking for a research assistant to work on various funded projects.

Duties include, but are not limited to:

- Conducting literature reviews, scoping and systematic reviews
- Assisting with the recruitment of participants
- Assisting with conducting interviews with participants
- Conducting qualitative analysis and knowledge synthesis
- Executing surveys and conducting quantitative data collection and analysis
- Development of ethics applications, grants, and knowledge transfer products
- Development of reports, manuscripts and grants
- Developing knowledge dissemination products
- Other administrative or coordination tasks as required

QUALIFICATIONS:

- Masters level education and/or Ph.D. level with significant experience in health services research or primary care
- Demonstrated experience with writing in the academic context
- Demonstrated Experience with qualitative data collection, coding and analysis
- Demonstrated Experience with survey data collection, analysis, and Delphi techniques
- Demonstrated Experience in primary care research
- Excellent organizational and writing skills
- Proficiency in N-vivo, Covidence, Redcap

SUBMISSION OF APPLICATION

Please submit a one-page cover letter and curriculum vitae ***only if you are proficient in qualitative methods, coding, and analysis using N-vivo or surveys and delphi-techniques.*** Applications can be sent by email to Dr. Aggarwal (monica.aggarwal@utoronto.ca) as soon as possible. Only those selected for an interview will be contacted.

Closing date: October 31, 2025